

ADMINISTRATIVE

A D M I N I S T R A T I O

Program for the Indocrination of New Employees, CCS/PIC

I. Welcome, Chief/CCS

- A. Briefing on Center organization and overall function within the USIB. (Chart supplied)
- B. Briefing on organization and functions of the Coordination Control Staff (general).

II. Tour of PIC facilities, DCh/CCS

- A. Introduction to CCS personnel.
- B. Visit and briefing on physical plant, by division.

III. Production functions, Ch/R

- A. Briefing on reqts., joint projects, priorities, etc.
- B. Two day tour with Production personnel.

IV. Collection Functions, DCh/CCS

- A. Briefing on collection responsibilities, type of photography, etc.
- B. Two day tour with Collection personnel.

V. Administration & assignment

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